

# Keeping your hall in touch with opportunities...



In order for us to inform you of these various support initiatives and opportunities, such as grant funding schemes and topic specific information meetings, we need to ensure we hold your correct contact details and your relevant permissions to manage this information.

Please complete this form if you want your contact details to be included to our halls' database. You can also specify how your details should be used and how you would like to receive information from us. When you have filled in sections 1 to 4b on pages 2 & 3, please sign and date the form and return it by post to:

**Honor Jones,  
52 Paynes Meadow,  
Whitminster, Gloucestershire, GL2 7PS.**

Or Email to: **webmaster@vandchn-strouddistrict.org.uk**

## Contacting organisations



**The Gloucestershire Rural Community Council (GRCC).** GRCC's village and community halls' advice service offers advice and support to hall management committees. For more information visit [www.grcc.org.uk](http://www.grcc.org.uk)



**Village & Community Halls' Network (VCHN).** The VCHN is a voluntary project group that facilitates hall committee members in the Stroud District area to meet each other and have access to hall information and learning opportunities. Contact from the Network is administered by Stroud District Council's Regeneration Service.



**Stroud District Council (SDC).** 1) Regeneration Service. This service area supports community, economic and environmental development programmes and has operated a variety of funding and other support programmes for Village & Community Halls. 2) Other SDC services that involve the health & safety of the public, e.g., emergency planning, environmental health and licensing.

## Purpose of contact

To send you information on hall management issues, hall networking and learning opportunities. This may include news about special events, funding opportunities and joint working opportunities. Information may be sent on behalf of others if it is in the interests of your hall.

Your details will not be used for any commercial or financial purposes and will not be passed on to third parties without your prior permission.

Your details will only be handled by a limited number of trusted individuals.



1. Please tick this box if you agree to your details being used for these. **purposes.**



2. Please tick this box if you are updating your details.

Title	
First Name	
Surname	
Hall Name	
Position on hall committee	
Postal Address	
Post code	
Email Address	
Telephone Number	
Mobile Number	

3. Please enter your contact details here, using **BLOCK CAPITALS.**

Title	
First Name	
Surname	
Hall Name	
Position on hall committee	
Postal Address	
Post code	
Email Address	
Telephone Number	
Mobile Number	

4. If removing a contact, please enter details here, using **BLOCK CAPITALS.**



4. This section applies to contact specifically with, and within, the membership of the Village & Community Halls' Network. Please tell us how you would like to be contacted.

We would prefer to send information to you by email; this is better for the environment, cheaper and information reaches you quicker. If you do not have facilities to use email or you prefer to receive information by post, this is fine and no problem for us.

In addition, member halls of the VCHN have asked for improved ways of contacting each other to discuss specific ideas and experiences and having an email address by which you can be contacted would assist with improving this contact between halls.

a) Please tell us how to contact you with hall network information by ticking one of the boxes below:

**Yes please**, I would like you to use my personal email address.

**No thank you**, I prefer to be contacted by post only.

b) Occasionally, other halls from the Stroud District area may ask us for contact details (especially telephone numbers) for a specific hall so that they can talk directly about a particular hall topic or experiences on a certain hall matter. Are you happy for us to pass on your contact details to other local hall committee members on request? If we do pass on your details, we will of course explain the importance of respecting your details.

**Yes**, I would be happy for another hall from the Stroud District area to contact me with a hall related query.

**No**, sorry, I would not like to be contacted by another hall in the Stroud District area.

**Please register and administer my contact preferences as stated above. I will inform The Village & Community Halls Network if my contact details or preferences change.**

**Where I am in receipt of contact details of other committee members, I will respect the handling of any personal information and will not pass to any third parties unless I am aware I have express permission to do so.**

Please sign below if you are the person named in the contact details section of this form. Do not ask someone else to sign on your behalf.

Signed ..... Date .....

Full Name (BLOCK CAPS) .....